

HURSTBOURNE TARRANT PARISH COUNCIL

Chairman: Councillor I Kitson

Clerk: Mrs M Edwards

Tel: 01264 736677

Email: theparishclerk@hbt.org.uk

Web: www.hbtparishcouncil.org.uk

SUMMONS issued under LGA 1972, Sch 12 para 10(2)(a)

ORDINARY MEETING OF THE PARISH COUNCIL

I hereby give notice to the Councillors that a meeting of Hurstbourne Tarrant Parish Council will be held at the Hurstbourne Tarrant Community Centre on **Monday 21st November 2022 at 7.30 pm** at which your attendance is required.

Members of the Press and Public are entitled to attend

Any questions for the Council can be emailed in advance to: theparishclerk@hbt.org.uk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** - to receive from councillors any declarations of interest relating to items on the agenda, requests for dispensations, in accordance with the Council's code of conduct.
3. **MINUTES OF PREVIOUS MEETING** - to approve and sign the minutes as a true record of the parish council meeting held on 17th October 2022.
4. **ACTIONS ARISING** from previous minutes (for information only)
5. **PUBLIC PARTICIPATION** - to receive any questions or petitions (for information only)
6. **PLANNING** - any planning matters arising including the following applications:

22/02766/FULLN | **Esseborne Manor, Doiley Hill, HBT** - conversion and extension of hotel to create nine residential units, and construction of block of nine garages.

Mr Ian Hamilton. Expiry 2nd December.

22/02823/FULLN & 02824/LBWN | **Cob Barn, Bank Tree Farm, Ibthorpe** - conversion, alterations and extension of agricultural building to residential, erection of garage/ancillary gym, re-instatement of opening in listed walled garden to the south of the site.

Mr & Mrs Austin. Expiry 2nd December.

22/02852/LBWN | **2 & 3 Marine Terrace, The Dene, HBT** - replacement of 4 windows and 2 front doors.

Mr W Houghton. Expiry 2nd December.

22/02838/FULLN | **Hill House, The Hill, HBT** - demolition of side extension and rear canopy and erection of single storey rear and side extension; demolition of existing wc dormer and extension to existing Bed 1 dormer; new dormer window to Bed 3; demolition of existing front porch with new

HURSTBOURNE TARRANT PARISH COUNCIL

window inserted; larger window inserted to Bed 3; new front entrance (side extension) with Boundary wall re-instated.

Mr & Mrs J & N Turpin. Expiry 2nd December.

22/02839/LBWN | **Hill House, The Hill, HBT** - repair works to perimeter walling following demolition and reconstruction of side extension.

Expiry 2nd December.

22/02841/TREEN * - T1 Cypress - fell | **Hisseburna, Ibthorpe Road, HBT**. Mr Trevor Wheeler. Expiry 22nd Nov.

* In the case of Conservation Area notifications, the Local Planning Authority does not have the ability to refuse these works. In the event that there are justifiable reasons to oppose the proposals then the Council will have to make a Tree Preservation Order before the expiry of 6 weeks from when the notification was received.

7. **COUNCILLORS' UPDATES**

8. **CLERK'S UPDATE & CORRESPONDENCE**

9. **FINANCE** - including pre-budget discussion

10. **ALLOTMENTS**

- annual review of the risk assessment
- review of tenancy agreement

11. **ANNUAL REVIEW OF COUNCIL POLICIES**

- Standing Orders ; Financial Regulations ; Risk Assessment ; FOI Publication Scheme; Complaints Procedure. To carry out the annual reviews and to accept any changes or updates as necessary.

12. **PROJECT REGISTER** – To discuss, prioritise and agree the capital projects that the Parish Council wishes to take forward into the 2023/24 budget planning

13. **DATE OF NEXT MEETING** - the next meeting of the Parish Council is due to be held on 19th December 2022.

16th November 2022

Distribution: Cllrs: I Kitson ; M Thomas ; L Russell ; J Williams ; N Hedger ; J Bentley

Borough Cllr: P North : **County Cllr:** K North

Copies to: website: www.hbtparishcouncil.org.uk