

HURSTBOURNE TARRANT PARISH COUNCIL

Chairman: Councillor I Kitson

Clerk: Mrs M Edwards

Tel: 01264 736677

Email: theparishclerk@hbt.org.uk

Web: www.hbtparishcouncil.org.uk

SUMMONS issued under LGA 1972, Sch 12 para 10(2)(a)

ANNUAL MEETING OF THE PARISH COUNCIL

Held virtually via the Zoom app

I hereby give notice to the Councillors that the annual meeting of Hurstbourne Tarrant Parish Council will be held virtually via the Zoom app on **Wednesday 5th May 2021 at 6.30 pm** at which your attendance is required.

Members of the Press and Public are entitled to attend

Any questions for the Council can be emailed in advance to: theparishclerk@hbt.org.uk

Please contact the Clerk for Zoom virtual meeting details.

AGENDA

1. **To elect a Chairman of the Council**
2. **To elect a Vice Chairman of the Council**
3. **To receive Declarations of Acceptance of Office from the Chairman & Vice Chairman or, if not then received, to decide when they shall be received**
4. **To agree Councillors' responsibilities for the municipal year 2021/22**
5. **To complete the annual update of Register of Interests**
6. **To consider the payment of any subscriptions falling to be paid annually**
7. **To agree a Chairman's Allowance**
8. **To inspect any deeds and trust investments in the custody of the Council as required.**
9. **APOLOGIES FOR ABSENCE** - to receive apologies
10. **DECLARATIONS OF INTEREST** - to receive from councillors any declarations of interest relating to items on the agenda, requests for dispensations, in accordance with the Council's code of conduct.
11. **MINUTES OF PREVIOUS MEETING** - To approve, propose, second and sign the minutes as a true record of the parish council meeting held on 19th April 2021.
12. **ACTIONS ARISING** from previous minutes (for information only)
13. **PUBLIC PARTICIPATION** - to receive any questions or petitions (for information only)

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14. **PLANNING** - to discuss any planning matters and recent applications to TVBC
15. **COUNCILLORS' UPDATES** - to discuss any matters arising since the last meeting on 19th April 2021.
16. **CLERK'S REPORT & CORRESPONDENCE** - including:
 - return to face-to-face meetings
 - update on Highways matters / working group
 - update on trim trail on KGV
17. **FINANCE** - payments made since the last meeting on 19th April 2021.
18. **NEXT MEETING** - the next ordinary meeting of the Parish Council is due to be held on Monday 21st June 2021.

29th April 2021

Distribution: Cllrs: I Kitson ; M Thomas ; L Russell ; J Williams ; J Partridge ; J Bentley

Borough Cllr: P North : **County Cllr:** K North

Copies to: website: www.hbtparishcouncil.org.uk